ESTATE PLANNING CLIENT INFORMATION WORKSHEET

(HUSBAND AND WIFE)

The purpose of this Worksheet is to help prepare you for our upcoming estate planning consultation and to provide us with important personal and asset information related to your estate so that we are able to properly advise you on your situation.

So that we can better prepare for your consultation, please return your completed Worksheet to us at least 48 hours before your appointment.

The information disclosed in this Worksheet will be kept strictly **confidential**.

Please return to **THE WRIGHT FIRM** 200 Harry S. Truman Parkway, Suite 320 Annapolis, Maryland 21401 (410) 224-7800

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lusba	nd
	Full name:
	Name that you sign to documents:
	Home address:
	Home telephone number: ()
	Home E-mail Address:
	Resident of above state since: Citizen of U.S: [] Yes [] No
	Social Security Number:
	Age: Date of birth:,
	Place of birth:
	Occupation (former occupation if retired):
	Employer:
	Business address:
	Business telephone number: () Retirement Date (if any)://
	Business E-mail Address:
	Military service [] Yes [] No If so, please list your service
	branch, retirement rank, and dates of service:
	Date and place of marriage:
	Have you ever been divorced? [] Yes [] No If answer is "Yes", please give:
	Name of former spouse:
	Date and place of divorce:
	Did you have a marital property settlement agreement? [] Yes* [] No
	* If so, please bring a copy of this agreement with you to your appointment
ife:	
	Full (including maiden) name:
	Name that you sign to documents:
	Resident of above state since: Citizen of U.S: [] Yes [] No
	Social Security Number:
	Age: Date of birth:, 19
	Place of birth:
	Occupation (former occupation if retired):
	Employer:
	Business address:
	Business telephone number: () Retirement Date (if any)://
	Business E-mail Address:
	Military service [] Yes [] No If so, please list your service
	branch, retirement rank, and dates of service
	Have you ever been divorced? [] Yes [] No If answer is "Yes", please give:
	Name of former spouse:
	Date and place of divorce:
	Did you have a marital property settlement agreement? []Yes* []No
	* If so, please bring a copy of this agreement with you to your appointment

Questions for Both Spouses:

Have the two of you ever signed a pre- or post-marriage agreement? [] Yes* [] No

* If so, please bring a copy of this agreement with you to your appointment

Do either of you have any current serious health concerns? []Yes* []No

If YES, what are they? Husband:

Wife:

During your marriage, have the two of you lived in any of the following states and during what period of time did you reside there: Louisiana, Texas, New Mexico, Arizona, California, Nevada, Idaho, Washington, Alaska, or Wisconsin?

State:	Years Resided There:
State:	Years Resided There:

Have either of you previously completed will, trust, or estate planning? [] Yes* [] No

If YES, what kind of planning and when?

* If so, please send us copies of your will(s) and/or trust(s) when you return this questionnaire Have you or your spouse ever filed a federal gift tax return? []Yes* []No

* If so, please bring a copy of each such federal gift tax return with you to your appointment

Are you currently making annual gifts to any persons or charitable organizations? [] Yes [] No

If YES, to whom?

Children:

1. Name:

Child of:[] Husband [] Wife [] B	oth Husband and Wife
Age: Birthdate:	
Address: [] with parents [] Other:	
Home Telephone Number: ()	
Occupation:	
Social Security Number:	
Spouse's Name (if any):	
Children (please list names and ages):	
Disabilities or special needs:	

2. Name:

Child of:[] Husband [] Wife	[] Both Husband and Wife	
Age: Birthdate:		
Address: [] with parents [] Othe	er:	
Home Telephone Number: (E-mail Address:	
Occupation:		
Social Security Number:		
Spouse's Name (if any):		
Spouse's Occupation:		
Children (please list names and as	ges):	

Disabilities or special needs:

(Information about children is continued on the next page)

Children (continued):

	ne:	nd and Wife
	Age: Birthdate:	
	Address: [] with parents [] Other:	
	Home Telephone Number: ()	
	Occupation:	
	Social Security Number:	
	Spouse's Name (if any):	
	Children (please list names and ages):	
	Disabilities or special needs:	
4.31		
4. Nan	ne:	nd and Wife
	Age: Birthdate:	
	Address: [] with parents [] Other:	
	Home Telephone Number: ()	
	Occupation:	
	Social Security Number:	
	Spouse's Name (if any):	
	Children (please list names and ages):	
	Disabilities or special needs:	
5. Nan	ne:	
	Child of:[] Husband [] Wife [] Both Husba	
	Age: Birthdate:	
	Address: [] with parents [] Other:	
	Home Telephone Number: ()	E-mail Address:
	Occupation:	
	Social Security Number:	
	Spouse's Occupation:	
	Children (please list names and ages):	
	Disabilities or special needs:	
Do you	a have any children who have predeceased you? []	Yes* [] No
	If YES, what are their names and dates of birth?	
If so, c	o any of these deceased children have any children o	f their own who are now alive?
	[]Yes []No	

Please tell us below anything else that you think we need to know about your children:

Living Parents: 1. Name: Parent(s) of: [] Husband [] Wife Age: Address: _____ Home Telephone Number: (____) E-mail Address: _____ Occupation: [] Retired Social Security Number: _____-Disabilities or special needs: 2. Name: Parent(s) of: [] Husband [] Wife Age: Address: Home Telephone Number: (____) E-mail Address: _____ Occupation: _____ [] Retired Social Security Number: _____-Disabilities or special needs: Next of kin (if no children or parents living), Other dependents, Others to be mentioned in your estate plan: 1 11

Age:	Birthdate:	Relationship:
Address:		
Home Telep	ohone Number: ()	E-mail Address:
Spouse's Na	ame:	
Social Secur	rity Number:	
Disabilities	or special needs:	
e: Age:	Birthdate:	Relationship:
e: Age:	Birthdate:	Relationship:
e: Age: Address:	Birthdate:	Relationship:
e: Age: Address: Home Telep	Birthdate:	Relationship:

Do you have a safe deposit box? [] Yes [] No

If so, please state:Name of bank:	
Location:	

Names of Joint Owners:	

Please list the names and telephone numbers of the following (if applicable):

Your physician:	()
Your accountant:	()
Your financial planner/advisor:	()
Your life insurance agent:	()
Your securities broker:	()
Your investment counselor:	()
Your primary bank:	()

Please briefly describe how you wish your property to be distributed (use reverse side if necessary):

Husband:		
Wife:		
ou could allocate your estate to beneficia	ries at death any wa	y you wanted among the following choices
luding your spouse), what would your id	eal allocation look li	ke?
% to Family/Heirs	% to Taxes	% to Charitable Organizations
ou could leave each of your family memb	ers or heirs any amo	ount of money, what specific dollar amount
family member or heir would that be?		or

An income of \$_____ per year plus \$_____in assets

Is it possible to leave each of your family members or heirs too much	? []Yes	[] No
If so, at what amount of money would they receive too much? $\$_{-}$		

If you were to become disabled or incompetent, who would you want to manage your property?

Husband:	Wife:	
[] Surviving spouse	[] Surviving spouse	
Others (or if spouse cannot do so):	Others (or if spouse cannot do so):	
1. Name:	1. Name:	
Relationship:	Relationship:	
Jointly with person above?	Jointly with person above?	
2. Name:	2. Name:	
Relationship:	Relationship:	
Jointly with person above?	Jointly with person above?	
3. Name:	3. Name:	
Relationship:	Relationship:	
Jointly with person above?	Jointly with person above?	

If you were unable to make medical decisions for yourself, who would you want to make decisions for you concerning medical treatment and/or the use of life support machines?

Husband:	Wife:		
[] Surviving spouse [] Surviving spouse			
Others (or if spouse cannot do so):	Others (or if spouse cannot do so):		
1. Name:	1. Name:		
Relationship:	Relationship:		
Jointly with person above? Jointly with person above?			
2. Name:	2. Name:		
Relationship:	Relationship:		
Jointly with person above?	Jointly with person above?		
3. Name:	3. Name:		
Relationship:	Relationship:		
Jointly with person above?	Jointly with person above?		

Who would you wish to be in charge of the administration of your estate(s)?

H	us	ban	d	:

[] Surv	viving spouse	[
Others	(or if spouse cannot do so):	0
1. Nam	ne:	1.
	Relationship:	
	Jointly with person above?	
2. Nam	ne:	2.
	Relationship:	
	Jointly with person above?	
3. Nam	ne:	3.
	Relationship:	
	Jointly with person above?	

Wife:

[] Surviving spouse						
Others (or if spouse cannot do so):						
1. Name:						
Relationship:						
Jointly with person above?						
2. Name:						
Relationship:						
Jointly with person above?						
3. Name:						
Relationship:						
Jointly with person above?						

Who would you wish to be the guardian(s) of your minor children should neither of their parents be alive?

	S:	
	nship:	
Name:		
Relatio	nship:	

At what age do you believe that your children or grandchildren would be capable of handling assets on their own if both of their parents were to predecease them?

[] At present age [] 18 [] 21 [] 25 [] Other:	
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Please describe any special exceptions to this below.

Determining Family Relationships

Because your estate planning documents may be based on who you intend will comprise your family members, please help us understand your intentions by placing a check in the blanks below that accurately state your thoughts on the subject:

Adoption

- 1. ____ An adopted child should have the same family status as a biological child (current MD law).
 - ____ An adopted child should have the same family status as a biological child only if the child is adopted before reaching the age of _____ years.
 - _____ Only biological children in a parent's bloodline should be regarded as descendants of the parent. Adopted children should not have the same family status as biological children.
- 2. ____ A biological child should not be treated as the child of a person whose parental status is terminated by his or her consent to the child's adoption by another person.

<u>Children Conceived by Using Assisted Reproduction Technology ("ART")</u> - Unless you indicate otherwise below, we will assume that a woman who is both the genetic mother and the birth mother of a child should be treated as the parent of that child for the purposes of your documents.

- 3. ____ Concerns about ART children are unlikely to apply in my family. I accept any judgments made in this context by applicable Maryland law.
- 4. ____ A child conceived using ART should be treated as a child of a genetic or a nongenetic parent only if that parent <u>acknowledges intent</u> to become a parent <u>before gestation begins</u> (i.e., prior intent to be recognized as a parent should be required in the ART context).
- 5. ____ A child conceived using ART should be treated as a child of a <u>nongenetic</u> parent if the nongenetic parent is <u>married</u> to the genetic parent when the child is conceived or at any time after conception.
- 6. ____ A genetic father of an ART child should be treated as the parent of the child if the father openly raises or acknowledges the child as his progeny.
- 7. ____ A woman who is both the genetic mother and the birth mother of a child should not be treated as the parent of that child if the woman, without any intention of being the child's parent after birth, carried the child to birth under an agreement with the child's intended parents.
- 8. _____ A child conceived using ART must be born before the death of a person who otherwise would be treated as the parent of that child or within ______ months thereafter. (Note: postponing determination of parental status until after a parent's death may delay distributions to others.)

Children Born Out of Wedlock

- 9. ____ If a child is conceived by the copulation of genetic parents, the child should always be treated as the child of the genetic father.
- 10. ____ If a child is conceived by copulation of the genetic parents, the child should be treated as the child of a genetic parent <u>only if</u> each of the genetic parents is a party to a <u>marriage</u> with the other genetic parent when the child is conceived or at any time after conception.
- 11. ____ If a child is conceived by copulation outside of a marriage, the child should be treated as the child of a genetic father who at any time openly raises or acknowledges the child as his.

Effect of Civil Unions, Domestic Partnerships, or Substantially Similar Legal Relationships

12. ____ When "marriage" is referred to in the above statements, it is intended to include a civil union, domestic partnership, or substantially similar legal relationship.

Other comments/concerns: _____

Financial Information Questionnaire

The Wright Firm 200 Harry S. Truman Parkway, Suite 320 Annapolis, Maryland 21401 Email: RWright@thewrightfirm.net Phone: (410) 224-7800

Instructions:

How we can help you very much depends on the nature of the assets and liabilities involved. For example, a will only controls individually owned and tenant in common property interests. Trusts only control property titled to the trustee. Jointly owned property with a right of survivorship will pass to the survivor regardless of what an individual's will or trust provides. Life insurance, qualified plans and IRAs, and annuities generally pass at death by virtue of the owner's beneficiary designation. As such, it is important that we obtain a good understanding as to how you own your property.

Please complete this Financial Information Questionnaire as completely and as legibly as possible. If you are using Adobe Acrobat on your computer to fill in your answers, the questionnaire contains a number of "drop-down boxes" that give you choices to save typing. If you see a little box at the right edge of an entry, use your mouse to click on the box, and you will be presented with a number of typical choices. If these choices do not allow you to provide correct information, feel free to type the correct information into the box on your own. Also, to save you time and typing, we use a convention that if an entry is blank but the rest of the line is completed, the blank box means "Same as above". Consequently, if you complete a line but don't know the answer to an information item, please enter a "?" in the appropriate box.

Thus, in the following example,

	Owner(s)	
1	Individual 1	sdf ghj rtyu
2	Same Owner(s) as Above	sdf ghj rtyu
3		sdf ghj rtyu
4	?	sdf ghj rtyu

the answers in Lines 2 and 3 both mean the same thing and point to "Individual 1" in Line 1, and the Owner in Line 4 is unknown.

If we haven't supplied enough entry lines for your particular assets, feel free to use the "Anything Else of Value" entries at the end or a blank sheet of paper.

Finally, if you are answering with reference to two people, it is important that we know exactly who you are referring to. Please therefore identify "Individual 1" and "Individual 2" below:

Individual 1 refers to:

Individual 2 (if any) refers to:

CASH / CDs / CHECKING / SAVINGS / MONEY MARKET FUNDS:

Total Asset Value Shown:

Owner(s)	Bank or Other Institution	Account Number	Account Type	Current Value

BROKERAGE ACCOUNTS / MUTUAL FUNDS / STOCKS/ BONDS:

Owner(s)	Investment Type	Broker or Issuing Company / Fund	Account Number / # Shares or Bond Denomination	Basis	Current Value

REAL ESTATE:

Owner(s)	Address	Investment Amount (Purchase Price + Improvements)	Mortgage or Deed of Trust Balance	Current Value

CLOSELY HELD BUSINESS INTERESTS:

Owner(s)	Type of Business	Company Name	Percent Owned	Buy-Sell	Basis and Acquisition	Present Value
				Agreement?	Date	
				Yes 🗆		
				No 🗆		
				Yes 🗆		
				No 🗆		
				Yes 🗆		
				No 🗆		

MONIES OWED TO YOU (E.G., PROMISSORY NOTES, MORTGAGES, OTHER OBLIGATIONS BY OTHERS TO YOU):

Debtor(s)	Owed to	Type of Obligation	Original Obligation Date	Interest Rate	Original Obligation Amount	Amount Currently Owed

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IRA / 401(k) /PENSION / OTHER RETIREMENT ACCOUNTS:

Owner(s)	Type of Account	Custodian / Company	Account Number	Beneficiaries	Current Value
	IRA, Roth IRA, 401(k), TSP, Pension, Other				
				Primary:	
				Contingent:	
				Primary:	
				Contingent:	
				Primary:	
				Contingent:	
				Primary:	
				Contingent:	
				Primary:	
				Contingent:	

ANNUITIES:

Owner(s)	Type of Annuity	Issuing Company	Account Number	Beneficiaries	Current Value
	Variable or Fixed				
				Primary:	
				Contingent:	
				Primary:	
				Contingent:	
				Primary:	
				Contingent:	

LIFE INSURANCE POLICIES:

Owner(s)	Insured	Insurance Company	Policy Number	Beneficiaries	Type of Insurance	Death Benefit
				Primary:	Permanent:	
				Contingent:	Term:	
				Primary:	Permanent:	
				Contingent:	Term:	
				Primary:	Permanent:	
				Contingent:	Term:	
				Primary:	Permanent:	
				Contingent:	Term:	
				Primary:	Permanent:	
				Contingent:	Term:	

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PERSONAL PROPERTY: Please provide estimated total values of all personal property that has significant value. Do not include clothing.

Household Furnishings	Antiques	Collections	Jewelry	Other

MOTOR VEHICLES AND BOATS:

Owner(s)	Year	Make	Model	Remaining Lien Amount (if any)	Estimated Value

ANYTHING ELSE OF VALUE AT YOUR DEATH:

(for example: oil, gas, and mineral interests; royalties and patents; copyrights; other types of investments; and items you couldn't fit in above)

Owner(s)	Type of Property / Interest % Share	Description & Property Location	Basis	Current Value

LIABILITY INFORMATION - OTHER MONIES OWED BY YOU:

(e.g., Promissory Notes, Taxes, Business Accounts Payable, Credit Card Balances, etc. not shown with Real Estate or Motor Vehicles above)

Type of Obligation	Owed by	Owed to	Original Obligation Date	Interest Rate	Amount Currently Owed

CURRENT INCOME INFORMATION & INCOME SOURCES:

Amounts per Yr.

 Salary and Wages

 Investment Income and Dividends (other than income from IRAs and Qualified Plans)

 Rents (net of rental expenses)

 Social Security / Railroad Retirement

 Pensions, Retirement Plans, IRAs, and other Qualified Plans

Other Income:

Source:

TOTAL ANNUAL INCOME

Please include copies of your most recent federal and state income tax returns when you return this Worksheet.

What percentage or what amount of your after-tax income do		
you accumulate for the future?	%	\$

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QUESTIONS TO CONSIDER IN PLANNING FOR YOUR IRAS & QUALIFIED PLAN ASSETS AFTER THE SECURE ACT

Client Name(s):

- 1. How important to you is future protection of your IRA assets from potential beneficiary creditors and divorce?
 - Very important Moderately important Not particularly important
- 2. How important to you is future protection of your IRA assets from potential beneficiary estate taxes?
 - Very important Moderately important
 - Not particularly important
- 3. What do you project the value of your IRAs and other qualified plans will be at the time of your death (or at the death of your both you and your spouse)?

\$ _____

- 4. How many IRA/qualified plan beneficiaries will you likely have?
- 5. What marginal federal income tax bracket will your beneficiaries likely be in?

0% - 24% 32% - 35% 37%

6. Does it matter to you that your IRA/qualified plan assets might have to be withdrawn in a period as short as 5 years?

Yes No

7. Alternatively, is it important to you that your beneficiaries have at least 10 years to withdraw inherited IRA/qualified plan funds?

Yes No

8. In deciding if a trust is needed to protect IRA/qualified plan assets, how important a factor is the trust's maximum income tax bracket?

Very important Moderately important Not particularly important

- 9. Are you interested in leaving your IRA/qualified plan assets to charities rather than individuals? Yes No
- 10. If you are somewhat charitably inclined, are you interested in leaving some or all of your IRA assets at death to charitable remainder trusts for your beneficiaries that can stretch out income taxation over their lifetimes? Yes No
- 11. Can you obtain replacement life insurance or convert existing term insurance on your life and/or that of your spouse?

Yes No

12. Are you eligible to contribute to a Roth IRA? Yes No